

MCS / FIELD ASSURANCE RESOURCE

Field Assurance Programme Health Check

A structured self-review of assurance coverage, consistency and improvement.

Coverage

- Include work-in-progress, post-completion and desktop checks as appropriate.
- Use documented, risk-based sampling and review representativeness.
- Consider new starters, high-risk activities, repeat issues and geographic coverage.

Consistency

- Confirm assessors are suitable for the activity and criteria are defined.
- Use consistent grading and check inter-assessor agreement where practical.
- Escalate serious risks via established procedures.

Improvement

- Analyse trends with sample size and audit type in context.
- Distinguish coaching from formal competence authorisation.
- Track action ownership, verification and sustained effectiveness.

Working record

Reference: _____ Date: _____ Reviewer: _____

Scoring: 1 = absent; 2 = inconsistent; 3 = partly established; 4 = effective; 5 = embedded and evidenced. Mark N/A where not applicable.

Theme / review criterion	Score 1–5 or N/A	Evidence / gap	Owner / improvement / date

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Priority actions and follow-up

Priority / decision	Owner / target date	Verification / outcome

Use only authorised information. Adapt to the organisation's approved requirements and escalation processes. This is a general-purpose aid, not an approved technical standard or formal competence authorisation.